

Prevention Tips

Review the tips below to help reduce the chances that you will need to file a claim.

How to prevent a claim?

Follow these tips to aid in preventing damage or loss of packages:

- 1 Use only corrugated box which is new or in excellent condition, which is appropriate for the contents of the package.
- 2 Secure the contents and interior of the box with adequate packing materials.
- 3 Leave no space around the interior contents, fill spaces with packaging materials to prevent movement during shipping.
- 4 Securely seal box seams with strong tape specifically designed for shipping.
- 5 Never wrap packages with Kraft paper, use string, or any other elements which can be caught or torn while in transit.
- 6 Use a GSO compliant label (required).
- 7 Ensure that the adhesive on the label is compatible with the outer package surface to prevent label from peeling or falling off.

Labeling Tips

- Only use a GSO compliant label (required).
- Place the label on a flat surface on the top of the package only, which will facilitate package handling.
- Avoid placing the label on a seam, edge, closure, or on top of sealing tape, as this may affect package transit.
- Place only one address label on the box.
- Ensure that the label adheres to the surface on which it is placed, as some product items can be resistant to adhesive backings (e.g., tires, golf bags, etc.)

Wine Packaging Tips:

- Always place bottles 'neck up' in the box and ensure label is on top of box (cork side) to prevent from damage.
- Select a sturdy box just large enough for the bottles and inserts to fit snug. Snug means secure!
- Cushion wine with bottle-specific packing such as polystyrene molds, pulp fiber molds or die-cut cardboard bottle inserts.
- Secure wine as close to the middle of the box as possible (away from the sides of box) to minimize movement and prevent breaking.
- Seal package securely with specific shipping tape.
- Apply required GSO red 'Adult Signature Required' label to the box.
- Use GSO orange DTT select wine service sticker for all direct-to-trade shipments.
- Ensure a 21 year old adult is available to sign for the package.

