With many businesses re-opening, GLS is working to enhance ‘contactless delivery’ solutions. We’re here to help you get back to business and support your company keeping employees and recipients safe.

We continue to keep our teams informed about Covid19, providing them with the importance of social distancing, clean workspaces and careful personal hygiene. We adhere to state and local regulations, as well as, follow CDC guidelines.

We want to make sure you and your customers feel confident when receiving shipments from GLS. As a result, to minimize contact, we have enhanced options for consignee or recipient when receiving deliveries.

**Standard Delivery Type:**

**To Businesses**

- **Individual available to take custody of package:** Driver will first attempt to retrieve a signature. If recipient chooses not to physically sign, driver will place the package as instructed by the recipient or on the reception desk inside place of business with someone from the business taking verbal custody of the package. Driver will verbally obtain the name of person taking custody of the package and enter their name in as the POD (no signature).

- **Individual NOT available to take custody of package:** If there is no person available, the package will be left in a secure location inside the business and not in a communal hallway or outside the front door. If the package is left inside without a person taking custody of the package a Visual POD will be obtained.

- **No Visual POD available:** If a Visual POD is not attainable, driver will describe the position of the package and enter POD appropriately as, Front Desk, Reception, etc.

**To Residences**

- Driver will leave the package in as secure a spot as possible at the residence front door and a Visual POD will be obtained.

**Signature Required:**

- In all cases of Signature Required the driver will ask the recipient to please sign the package or sign a piece of paper confirming receipt and a Visual POD capture of the signature will be obtained. If unable to obtain a signature the parcel will be marked refused and returned to the office.

**No Signature Required:**

- In all cases of No Signature Required the driver will follow the same rules as a Standard Delivery.